



NOVEMBER 1, 2006

CIRCULAR NO. 22/06

TO MEMBERS OF THE ASSOCIATION

Dear Member:

**PRE-EMPLOYMENT MEDICAL EXAMINATION (PEME) PROGRAM: ILLICIT USE OF AMERICAN CLUB MEDICAL FORMS**

It has come to the attention of the Managers that, in some cases, seafarers are being sent for pre-employment medical examinations to clinics which are not approved by the American Club. In addition, it would appear that these clinics are issuing American Club PEME forms.

Naturally, the issue of such forms in the above circumstances is entirely without the authority of the Club. Such forms will be considered null, void and of no effect.

At present, it is Club policy that, should a seafarer fall ill or die in circumstances where certification from an approved clinic is not available, a double deductible will apply to any claim arising from such illness or death.

***However, as of February 20, 2007, seafarers from Latvia, Poland, the Philippines, Romania, Russia and the Ukraine will be required to have their PEMEs performed at a Club-approved clinic unless otherwise agreed in advance in writing by the Managers. If this requirement is not fulfilled, and a condition giving rise to the illness or death of a seafarer would have been discoverable by the use of a Club-approved clinic, a Member will not be entitled to recover a claim arising in such circumstances except to the extent that the Managers, in their sole discretion, may otherwise decide.***

In addition, Members are reminded that proper PEME Medical Forms must be utilized for examinations. This is to ensure that a seafarer is examined to the required standard and, in the event of a claim, to verify the identity of such seafarer.

Members should make certain that manning agents are made aware of the Club's requirements, that seafarers are provided with the appropriate forms and that they are sent only to Club-approved clinics.

For further information regarding the Club's PEME program, please contact Dr. William Moore, Vice President, Loss Prevention, Risk Control and Technical Services for Shipowners Claims Bureau, Inc. at +1 212 847 4542 or [wmoore@american-club.net](mailto:wmoore@american-club.net).

Yours faithfully,

A handwritten signature in black ink that reads "Joseph E.M. Hughes". The signature is written in a cursive style and is positioned above a horizontal line.

Joseph E.M. Hughes, Chairman & CEO  
Shipowners Claims Bureau, Inc., Managers for  
**THE AMERICAN CLUB**