



APRIL 27, 2015

CIRCULAR NO. 22/15

TO MEMBERS OF THE ASSOCIATION

Dear Member:

NEW E-LEARNING MODULE ON COMPLIANCE WITH THE CODE OF SAFE PRACTICE FOR SHIPS CARRYING TIMBER DECK CARGOES 2011 (TDC CODE)

Your Managers are pleased to announce a new addition to the American Club's catalog of e-learning modules developed in cooperation with IDESS IT on compliance with the International Maritime Organization's Code of Safe Practice for Ships Carrying Timber Deck Cargoes 2011 (TDC Code).

The module addresses methods of stowing and securing timber cargoes on deck, particularly in so far as such cargoes are susceptible to heavy weather shifting and damage.

The TDC Code material is the fourth in a series of five bulk carrier safety training e-learning modules to be released by the Club. The final module in this series will deal with surveys and inspections in regard to bulk carriers. It is due for release later this year.

Member access to the new module can be accomplished as follows:

A) Members who **are not** using the Plug & Play (PnP) hard drive systems should go to the following link:

<https://secure2.idessonline.com/americanclub/facility/>

Instructions:

1. Select "**The Code of Safe Practice for Ships Carrying Timber Deck Cargoes, 2011**" from the list of learning modules.
2. Login to "Administration/Training Records" as Super Administrator.
3. Click the "CHANGE REQUEST" tab.
4. Search for the User that you wish to enroll in the corresponding module.
5. Click the "Enroll" link.
6. Tick the "**The Code of Safe Practice for Ships Carrying Timber Deck Cargoes, 2011**" from the list of modules.
7. Click the "UPDATE" button.

B) Newly registered Members who wish to use the PnP hard drive systems for the module should go to the following link:

<https://secure2.idessonline.com/americanclub/elearning/>

Instructions:

1. Login as Super Administrator.

2. Search for the User that you wish to enroll in the “**The Code of Safe Practice for Ships Carrying Timber Deck Cargoes, 2011**” module.
3. Click the “ENROLLMENT” link.
4. Tick “**The Code of Safe Practice for Ships Carrying Timber Deck Cargoes, 2011**” from the list of learning modules.
5. Click the "UPDATE ENROLLMENT" button.

C) Updates to the plug & play hard drive system

The API PnP updater installer can be downloaded at:

https://secure2.idessonline.com/americanclub/pnp_updater/download.php

Enter the following information when prompted for a username and password “Username: **apimember** / Password: **apimember01**”.

Steps on updating the API plug & play drive with the new module are as follows:

- Step 1: Download **The Code of Safe Practice for Ships Carrying Timber Deck Cargoes, 2011** Learning Module from the list.
- Step 2: To ensure the new learning module will install to the E-Learning System, run E-Learning Program then close.
- Step 3: Run the installer (Filename: 2011TDCCode_Updater.exe / File Size: 84.7 MB).
- Step 4: Check if new installed learning module is added in the program.

All Members with owner entries in the American Club have access to all of the Club’s e-learning training programs via the website <https://secure.idessonline.com/americanclub/facility/>, free of charge. Members who have not registered are encouraged to do so at the earliest opportunity to take advantage of all the e-learning tools available.

Other modules which are currently available to Members are:

- *2013 Vessel General Permit (VGP) and 2013 Small Vessel General Permit (sVGP)* – the modules address the provisions of the US Clean Water Act for vessels operating within US waters. They provide an overview of all relevant statutory requirements;
- *Stranger on the Bridge* – three case studies on bridge resource management with a pilot onboard;
- *Clean Seas: Complying with MARPOL 73/78* – modules are available on Annexes I (oil pollution), II (noxious substances in bulk), III (noxious substances in bagged form), IV (sewage) and V (garbage);
- *The Case of the Silent Assassin and The Case of the Invisible Assassin* – case studies on the dangers associated with entry into enclosed spaces on tankers and bulk carriers;
- *International Maritime Solid Bulk Cargoes (IMSBC) Code* – the module addresses the safe carriage of solid bulk cargoes generally. It pays particular attention to those which pose a risk of liquefying, or those which possess potentially dangerous chemical properties.

- *Code of Safe Practice for the Safe Loading and Unloading of Bulk Carriers (BLU Code)* – the module reviews requirements in regard to bulk carriers, terminal operators and other parties concerned with the safe handling, loading and unloading of solid bulk cargoes; and
- *International Code for the Safe Carriage of Grain in Bulk* – the module deals with best practices on transporting grain cargoes in bulk.

If Members have any questions, they should feel free to contact Dr. William Moore, Senior Vice President at +1 212 847 4542 or by e-mail at william.moore@american-club.com.

Yours faithfully,


Joseph E.M. Hughes, Chairman & CEO
Shipowners Claims Bureau, Inc., Managers for
THE AMERICAN CLUB